

## **Wiltshire Council's Financial Plan 2013/14 – Appendices**

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Wiltshire Council Business Plan 2010/12 to 2014/15 SUMMARY	Base 2010/11	Change/year				Increase in base by year 4
		2011/12	2012/13	2013/14	2014/15	
Net Budget 2010/11(amended year on year)	346.243	346.243	329.847	326.655	340.518	1,343.263
<b>Savings analysis</b>	£m	£m	£m	£m	£m	£m
Commissioning and Procurement	7.400	4.757	4.513	4.000	20.670	
Workplace Transformation (property)	0.325	0.830	1.079	1.200	3.434	
People - recruitment, policies and costs	0.250	0.000	0.000	0.500	0.750	
Management review	8.128	0.400	0.744	0.000	9.272	
Increase income	2.000	0.648	2.847	0.250	5.745	
Systems thinking cross cutting transformation reviews	1.000	10.494	7.011	10.850	29.355	
Department harmonisation & efficiency reviews	13.982	11.723	10.367	6.000	42.072	
Re-profiling of investments		3.782	1.095	(0.300)	4.577	
<b>Savings Required</b>	<b>33.085</b>	<b>32.634</b>	<b>27.656</b>	<b>22.500</b>	<b>115.875</b>	
<b>Indicative net budget after savings</b>	<b>313.158</b>	<b>297.213</b>	<b>298.999</b>	<b>318.018</b>	<b>1,227.388</b>	
<i>as % of 2010/11 net budget</i>	<i>90%</i>	<i>86%</i>	<i>86%</i>	<i>92%</i>		
<b>Investment analysis</b>						
<b>- Investing in our communities &amp; priority services</b>						
Waste collection and disposal	2.500	3.594	2.433	(0.089)	8.438	
Broadband	0.323			0.295	0.618	
Leisure	0.316				0.316	
Car Parks		1.100	0.580		1.680	
PFI - housing, other PFI costs	0.084			0.005	0.089	
Children's attainment	0.270	0.730			1.000	
Communities	0.200				0.200	
Carbon reduction (including tax)	1.100			0.100	1.200	
<i>total:</i>	<i>4.793</i>	<i>5.424</i>	<i>3.013</i>	<i>0.311</i>	<i>13.541</i>	
<b>- Protecting vulnerable people</b>						
Adult Care including older people	7.826	9.668	5.716	4.000	27.210	
Children's social care	0.675	4.127	2.973		7.775	
Economy	1.000				1.000	
<i>total:</i>	<i>9.501</i>	<i>13.795</i>	<i>8.689</i>	<i>4.000</i>	<i>35.985</i>	
<b>- Cost pressures, inflation, redundancies</b>						
Robust base budget	1.110				1.110	
Inflation	5.090	7.139	6.102	14.026	32.357	
Redundancy costs	4.000				4.000	
Movement in capital financing and general fund reserves	(5.721)	3.084		4.155	1.518	
<i>total:</i>	<i>4.479</i>	<i>10.223</i>	<i>6.102</i>	<i>18.181</i>	<i>38.985</i>	
<b>Total investment</b>	<b>18.773</b>	<b>29.442</b>	<b>17.804</b>	<b>22.492</b>	<b>88.511</b>	
<b>Net Impact of changes in Local Government Funding</b>						
Add back in un-ringfencing of specific grants	30.215			0.000	30.215	
Confirmed Specific & General Grants	(31.799)			3.038	(28.761)	
New Homes Bonus Scheme	(0.500)			0.000	(0.500)	
Change in funding			23.715		23.715	
	<b>(2.084)</b>	<b>0.000</b>	<b>23.715</b>	<b>3.038</b>	<b>24.669</b>	
<b>Indicative budget after savings &amp; investment</b>	<b>329.847</b>	<b>326.655</b>	<b>340.518</b>	<b>343.548</b>	<b>1,340.568</b>	
	<i>95%</i>	<i>99%</i>	<i>104%</i>	<i>101%</i>		
<b>Funding Settlement for Formula Grant &amp; Council Tax &amp; freeze grant</b>	Base 2010/11	Funding each year				4 yr total
	£m	£m	£m	£m	£m	£m
Formula Grant (RSG & NNDR)	102.442	104.192	(11.460)	33.859	(3.560)	123.031
Area based grant /Other Grants	24.662	0.000	0.000	8.816	0.000	8.816
Council Tax	217.763	219.179	2.091	(20.088)	6.590	207.772
Council tax freeze grant		5.476	5.482	(8.729)	0.000	2.229
LABGI & collection fund	1.376	1.000	0.695	0.005	0.000	1.700
<b>Movement in Funding</b>		<b>(16.396)</b>	<b>(3.192)</b>	<b>13.863</b>	<b>3.030</b>	<b>(2.695)</b>
<b>Total funding</b>	<b>346.243</b>	<b>329.847</b>	<b>326.655</b>	<b>340.518</b>	<b>343.548</b>	<b>1,340.568</b>
<b>Shortfall/-surplus (net budget - funding)</b>		<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>

## Wiltshire Council Financial Plan 2013-14

Service Line	Revised 2012-13 Net Base Budget	Total Growth	Total Savings	Net Budget after saving 2013-14
	£m	£m	£m	£m
<b>Adult Care Operations</b>				
Older People	45.350	2.333	(1.275)	46.408
Physical Impairment	8.492	0.627	(0.493)	8.626
Learning Disability	38.710	1.655	(0.034)	40.331
Mental Health	22.131	1.101	(0.777)	22.455
<b>Adult Care Commissioning</b>				
Resources, Strategy & Commissioning	2.673	0.017	(0.288)	2.402
<b>Communities, Libraries, Heritage &amp; Arts</b>				
Community Leadership & Governance	3.403	0.208	(0.327)	3.284
Libraries Heritage & Arts	4.533	0.037	(0.492)	4.078
<b>Strategic Housing</b>				
Strategic Housing	5.842	0.021	(0.640)	5.223
<b>Neighbourhood Services</b>				
Highways and Street Scene	19.401	0.054	(1.443)	18.012
Leisure	3.326	0.070	(0.400)	2.996
Car Parking	(5.856)	0.580	(0.050)	(5.326)
<b>Children &amp; Families</b>				
Children's Social Care	29.704	2.973	(0.057)	32.620
Integrated Youth	3.186	0.229	(0.450)	2.965
<b>Schools &amp; Learning</b>				
Early Years	9.070	0.024	(1.655)	7.439
School Improvement	3.668	0.044	(1.087)	2.625
Business & Commercial Services	0.780	0.024	(0.355)	0.449
Targeted Services & Learner Support	7.491	0.054	(0.392)	7.153
<b>Children's Services Commissioning &amp; Performance</b>				
Commissioning and Performance	2.809	0.526	(0.597)	2.738
Funding Schools	0.000	0.000	0.000	0.000
Safeguarding (Moved from Schools & Learning)	0.935	0.000	0.000	0.935
<b>Policy, Performance &amp; Partnership</b>				
Policy, Performance & Partnership	0.298	0.000	(0.038)	0.260
<b>Finance</b>				
Finance, Procurement & Internal Audit	5.840	0.400	(1.080)	5.160
<b>Legal &amp; Democratic</b>				
Legal & Democratic	7.406	(0.104)	(0.650)	6.652
<b>Communications</b>				
Comms & Branding	2.199	(0.003)	(0.219)	1.977
<b>HR &amp; Organisational Development</b>				
HR & Organisational Development	3.504	(0.006)	(0.335)	3.163
<b>Business Services</b>				
Information Services	14.964	0.000	(1.500)	13.464
Customer Care & Business Services Finance	4.823	0.166	(0.386)	4.603
Strategic Property Services	1.580	0.020	(0.165)	1.435
<b>Transformation Programme</b>				
Transformation Programme	16.523	1.210	(1.622)	16.111
<b>Economy and Regeneration</b>				
Economy & Regeneration	3.858	0.000	(0.199)	3.659
<b>Development Services</b>				
Development Services	1.162	0.030	(0.340)	0.852
<b>Strategic Services, Highways and Transport</b>				
Highways Strategic Services	6.931	0.300	(0.865)	6.366
Public Transport	11.284	0.212	(0.390)	11.106
Education Transport	8.228	0.342	(0.241)	8.329
<b>Waste</b>				
Waste	30.053	2.433	(0.540)	31.946
<b>Public Health</b>				
Public Health	0.298	0.000	(0.034)	0.264
<b>Public Protection</b>				
Public Protection	3.730	0.000	(0.375)	3.355
<b>Digital Inclusion</b>				
Digital Inclusion	0.238	0.000	0.000	0.238
<b>Corporate Directors</b>				
Corporate Directors	0.805	0.000	(0.660)	0.145
<b>Councils Net Spend on Services</b>	<b>329.372</b>	<b>15.577</b>	<b>(20.451)</b>	<b>324.498</b>
<b>Revenues &amp; Benefits - Subsidy</b>	<b>0.007</b>	<b>(0.007)</b>	<b>0.000</b>	<b>(0.000)</b>
Movement To/ From Reserves	0.000	0.000	0.000	0.000
Capital Financing	24.213	0.000	(1.315)	22.898
Redundancy Costs	3.250	0.000	(0.250)	3.000
Investment: Broadband	0.148	0.000	(0.148)	0.000
Investment: Housing (PFI)	0.000	0.000	0.000	0.000
Investment: Communities (Big Society)	0.042	0.000	(0.042)	0.000
Investment: Energy Efficiency	0.200	0.000	(0.200)	0.000
Investment: Economy	0.707	0.000	0.000	0.707
Flood Levy and Pension	7.837	0.329	0.000	8.166
Corporate targets - unallocated	(3.660)	1.905	0.000	(1.755)
Corporate targets - Corporate Review	0.000	0.000	(4.000)	(4.000)
Corporate targets - Procurement	0.000	0.000	(1.000)	(1.000)
Corporate targets - Fee & Charges	0.000	0.000	(0.250)	(0.250)
<b>Corporate Investment &amp; Costs</b>	<b>32.744</b>	<b>2.227</b>	<b>(7.205)</b>	<b>27.766</b>
<b>Parish Council Local Council Tax Support</b>	<b>0.000</b>	<b>1.498</b>	<b>0.000</b>	<b>1.498</b>
New Homes Bonus	(4.586)	(3.007)	0.000	(7.593)
Early Intervention Grant	(16.078)	16.078	0.000	0.000
Learning Disability Grant	(8.423)	8.423	0.000	0.000
NHS Funding for social care	(4.651)	(1.000)	0.000	(5.651)
Benefit Admin	0.000	0.000	0.000	0.000
Local Support Services	(1.723)	1.723	0.000	0.000
<b>Un-ringfenced Specific Grants</b>	<b>(35.461)</b>	<b>23.715</b>	<b>0.000</b>	<b>(11.746)</b>
<b>Councils Budget Requirement</b>	<b>326.655</b>	<b>41.519</b>	<b>(27.656)</b>	<b>340.518</b>
<b>Funding</b>	<b>Funding 2012/2013</b>		<b>Funding Movement</b>	<b>Funding 2013/2014</b>
Council Tax Requirement	(221.270)		20.088	(201.182)
Council Tax Freeze Grant 2011-12	(5.479)		5.479	0.000
Council Tax Freeze Grant 2012-13	(5.479)		5.479	0.000
Council Tax Freeze Grant 2013-14	0.000		(2.229)	(2.229)
RSG/ Formula Grant	(92.732)		16.714	(76.018)
Rates Retention	0.000		(50.573)	(50.573)
Collection Fund	(1.695)		(0.005)	(1.700)
Unused New Homes Bonus	0.000		(0.430)	(0.430)
Returned LACSEG	0.000		(6.991)	(6.991)
Returned Damping	0.000		(1.395)	(1.395)
<b>Total Funding</b>	<b>(326.655)</b>		<b>(13.863)</b>	<b>(340.518)</b>
<b>GAP (Funding v Budget Requirement)</b>	<b>0.000</b>			<b>0.000</b>

**BUDGET BOOK 2013-2014****Summary**

	<b>2013-14 (£m)</b>	<b>Per Financial Plan (£m)</b>	<b>Check (£m)</b>
<b>2012/2013 Revised</b>	<b>326.655</b>	<b>326.655</b>	<b>0.000</b>
<b>Total Growth</b>	<b>41.519</b>	<b>41.519</b>	<b>0.000</b>
<b>Total Savings</b>	<b>(27.656)</b>	<b>(27.656)</b>	<b>0.000</b>
<b>2013/2014 Base Budget</b>	<b><u>340.518</u></b>	<b><u>340.518</u></b>	<b><u>0.000</u></b>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Sian Walker / James Cawley  
Older People

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>45.350</b>
<b>Growth</b>		
Pay Inflation	0.115	
Contract Inflation	0.843	
Additional demographic demand - Expenditure	1.246	
Additional demographic demand - Income	(0.221)	
Increased demand through capital disregards	0.350	
<b>Total Growth</b>		<b>2.333</b>
<b>Savings</b>		
Reduced Demand for Day Care Services	(0.106)	
Recommissioning of Live in Care	(0.030)	
Challenge Joint Health and Social Care Funding of Care Packages (this will require splitting across service lines)	(0.500)	
Review and amend customer Contributions Policy	(0.030)	
Additional income on Residential and Nursing Placements for benefits and pensions uplift	(0.109)	
Additional savings / growth challenge to reduce overall additional budget requirement	(0.500)	
<b>Total Savings</b>		<b>(1.275)</b>
<b>2013/2014 Base Budget</b>		<b><u>46.408</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Sian Walker / James Cawley**  
**Other Vulnerable Adults**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>8.492</b>
<b>Growth</b>		
Contract Inflation	0.187	
Additional demographic demand - Expenditure	0.468	
Additional demographic demand - Income	(0.028)	
<b>Total Growth</b>		<b>0.627</b>
<b>Savings</b>		
Recommissioning of Live in Care Review of out of County and Complex Cases	(0.050) (0.437)	
Additional income on Residential and Nursing Placements for benefits and pensions uplift	(0.006)	
<b>Total Savings</b>		<b>(0.493)</b>
<b>2013/2014 Base Budget</b>		<b><u>8.626</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Sian Walker / James Cawley**  
**Learning Disability**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>38.710</b>
<b>Growth</b>		
Pay Inflation	0.075	
Contract Inflation	0.620	
Additional demographic demand - Expenditure	1.028	
Additional demographic demand - Income	(0.068)	
<b>Total Growth</b>		<b>1.655</b>
<b>Savings</b>		
Additional income on Residential and Nursing Placements for benefits and pensions uplift	(0.034)	
<b>Total Savings</b>		<b>(0.034)</b>
<b>2013/2014 Base Budget</b>		<b><u>40.331</u></b>



## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Sian Walker / James Cawley**  
**Mental Health**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>22.131</b>
<b>Growth</b>		
Pay Inflation	0.027	
Contract Inflation - OA's	0.292	
Contract Inflation - AOWA	0.105	
Additional demographic demand - Expenditure - OA's	0.528	
Additional demographic demand - Income - OA's	(0.101)	
Additional demographic demand - Expenditure - AOWA	0.250	
<b>Total Growth</b>		<b>1.101</b>
<b>Savings</b>		
Recommissioning of Live in Care (MHOAWA)	(0.020)	
AWP Management Fee Savings	(0.100)	
Additional income on Residential and Nursing Placements for benefits and pensions uplift	(0.052)	
MH Generic Day Services	(0.105)	
Additional savings / growth challenge to reduce overall additional budget requirement	(0.500)	
<b>Total Savings</b>		<b>(0.777)</b>
<b>2013/2014 Base Budget</b>		<b><u>22.455</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:** James Cawley  
**SERVICE:** Resources, Strategy & Commissioning

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>2.673</b>
<b>Growth</b>		
Pay Inflation	0.017	
<b>Total Growth</b>		<b>0.017</b>
<b>Savings</b>		
Review of Training and Project Resource Teams - restructure	(0.176)	
Savings Against Commissioned Contracts (RSC)	(0.050)	
Savings Against Commissioned Contracts (OP)	(0.025)	
Additional income from increased fees and charges as per corporate policy in L&D	(0.002)	
2nd year savings from Senior Management Restructure	(0.035)	
<b>Total Savings</b>		<b>(0.288)</b>
<b>2013/2014 Base Budget</b>		<b><u>2.402</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Niki Lewis**  
**Community, Leadership & Governance**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>3.403</b>
<b>Growth</b>		
Pay Inflation	0.017	
Healthwatch and NHS Complaints Service	0.191	
<b>Total Growth</b>		<b>0.208</b>
<b>Savings</b>		
Review of staffing structures across service area	(0.157)	
Savings against commissioned contracts (LiNK)	(0.024)	
VCS - Reduction in Village Hall Grants (to be funded from Area Boards Capital grants)	(0.074)	
VCS - Review of support activity across VCS service areas	(0.027)	
VCS - Planned reductions in grant budget	(0.045)	
<b>Total Savings</b>		<b>(0.327)</b>
<b>2013/2014 Base Budget</b>		<b><u><u>3.284</u></u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:** Niki Lewis  
**SERVICE:** Libraries, Heritage & Arts

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>4.533</b>
<b>Growth</b>		
Pay Inflation	0.037	
<b>Total Growth</b>		<b>0.037</b>
<b>Savings</b>		
Staff restructures and savings (Libraries)	(0.112)	
Stop performing arts service (Libraries)	(0.024)	
Reduce Stock Fund (Libraries)	(0.195)	
Cease funding to Victoria County History Research Unit (Heritage)	(0.071)	
Reduce Supplies and services Budget (Heritage)	(0.005)	
Additional Fees and Charges from applying corporate policy (Heritage)	(0.003)	
Additional savings to be found from back off functions or grants to deliver 10%	(0.066)	
Delete PT Business Support Officer (VACANT) (Arts)	(0.009)	
Reduce Arts Training Budget (Arts)	(0.007)	
<b>Total Savings</b>		<b>(0.492)</b>
<b>2013/2014 Base Budget</b>		<b><u>4.078</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Niki Lewis / James Cawley**  
**Strategic Housing**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>5.842</b>
<b>Growth</b>		
Pay Inflation	0.021	
<b>Total Growth</b>		<b>0.021</b>
<b>Savings</b>		
Budget savings against PFI Set-up costs	(0.100)	
Senior Management Restructure	(0.055)	
Increased recharges to capital for administration of DFG grants	(0.068)	
Capitalise or charge to s.106 for housing, staff costs for New Homes Fund part of head of Service to PFI	(0.020)	
annual costs for supporting PFI	(0.010)	
Tenancy and allocations post to be funded from grant pending service review	(0.102)	
Delete Accommodation officer post (VACANT)	(0.028)	
Removal of one-off housing grant from base budget	(0.257)	
<b>Total Savings</b>		<b>(0.640)</b>
<b>2013/2014 Base Budget</b>		<b><u>5.223</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:** Mark Smith  
**SERVICE:** Highways & Street Scene

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>19.401</b>
<b>Growth</b>		
Pay Growth & Pay award	0.054	
<b>Total Growth</b>		<b>0.054</b>
<b>Savings</b>		
Client side restructured for new contract	(0.212)	
Anticipated savings from H&A Works contract tender	(0.499)	
Restructure of Fleet fitters & Technical team	(0.166)	
Increased income around markets & A Board signs	(0.100)	
Fleet Systems Thinking / Vehicle utilisation / Hills RCVs	(0.237)	
Switch CCTV staff to volunteers	(0.100)	
Reduction in grant support & other minor reductions	(0.054)	
Removal of CCTV over & above volunteers [6 months]	(0.075)	
<b>Total Savings</b>		<b>(1.443)</b>
<b>2013/2014 Base Budget</b>		<b><u>18.012</u></b>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Mark Smith  
Leisure

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>3.326</b>
<b>Growth</b>		
Pay award (all) and growth (Melksham House)	0.070	
<b>Total Growth</b>		<b>0.070</b>
<b>Savings</b>		
DC Leisure contract extension	(0.400)	
<b>Total Savings</b>		<b>(0.400)</b>
<b>2013/2014 Base Budget</b>		<b><u>2.996</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Mark Smith**  
**Car Parking**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>(5.856)</b>
<b>Growth</b>		
Income budgets corrections	0.580	
<b>Total Growth</b>		<b>0.580</b>
<b>Savings</b>		
Restructure of teams	(0.050)	
<b>Total Savings</b>		<b>(0.050)</b>
<b>2013/2014 Base Budget</b>		<b><u>(5.326)</u></b>



## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Fiona Fitzpatrick**  
**Children's Social Care**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>29.704</b>
<b>Growth</b>		
Pay Inflation	0.105	
Pay Growth - incremental growth (NQSWs) and additional Business Support	0.170	
Contract Inflation - Placement costs and foster care/adoption allowances	0.256	
Increased demand - placement costs	2.942	
Reduction in Demand - Systems Thinking Review of services for vulnerable families	(0.500)	
<b>Total Growth</b>		<b>2.973</b>
<b>Savings</b>		
Efficiencies achieved through improved use of Resource Centres etc for more local access to intensive support for children and young people	(0.057)	
<b>Total Savings</b>		<b>(0.057)</b>
<b>2013/2014 Base Budget</b>		<b><u>32.620</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Fiona Fitzpatrick**  
**Integrated Youth**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>3.186</b>
<b>Growth</b>		
Pay inflation	0.073	
Pay Demand - incremental growth for NJC staff	0.156	
<b>Total Growth</b>		<b>0.229</b>
<b>Savings</b>		
Reduce activity budgets and review management structure	(0.200)	
Consider opportunities to increase partnership working	(0.250)	
<b>Total Savings</b>		<b>(0.450)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>2.965</b></u></u>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Stephanie Denovan**  
**Early Years**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>9.070</b>
<b>Growth</b>		
Pay Inflation	0.022	
Pay Demand - SPA Points	0.002	
<b>Total Growth</b>		<b>0.024</b>
<b>Savings</b>		
Service restructure and review of activity expenditure	(1.155)	
2 year old statutory entitlement for child care to be funded from DSG	(0.500)	
<b>Total Savings</b>		<b>(1.655)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>7.439</b></u></u>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Stephanie Denovan  
School Improvement

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>3.668</b>
<b>Growth</b>		
Pay Inflation	0.033	
Pay Demand - SPA Points	0.011	
<b>Total Growth</b>		<b>0.044</b>
<b>Savings</b>		
Service restructure and review of activity expenditure	(1.087)	
<b>Total Savings</b>		<b>(1.087)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>2.625</b></u></u>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Stephanie Denovan**  
**Business & Commercial Services**

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>0.780</b>
<b>Growth</b>		
Pay Inflation	0.023	
Pay Demand - SPA Points	0.001	
<b>Total Growth</b>		<b>0.024</b>
<b>Savings</b>		
Service restructure and review of activity expenditure	(0.355)	
<b>Total Savings</b>		<b>(0.355)</b>
<b>2013/2014 Base Budget</b>		<b><u>0.449</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Michael Hudson**  
**Targeted Services & Learner Support**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>7.491</b>
<b>Growth</b>		
Pay Inflation	0.038	
Pay Demand - SPA Points	0.016	
<b>Total Growth</b>		<b>0.054</b>
<b>Savings</b>		
Service restructure and review of activity expenditure	(0.392)	
<b>Total Savings</b>		<b>(0.392)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>7.153</b></u></u>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Julia Cramp**  
**Commissioning & Performance**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>2.809</b>
<b>Growth</b>		
Pay Inflation	0.026	
Redundancy costs in schools - no longer funded from DSG following school funding reform and associated changes in regulations	0.500	
<b>Total Growth</b>		<b>0.526</b>
<b>Savings</b>		
Service restructure and review of activity expenditure	(0.297)	
Utilise Trouble Families Grant funding to support Families First Service	(0.300)	
<b>Total Savings</b>		<b>(0.597)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>2.738</b></u></u>

**BUDGET BOOK 2013-2014****SERVICE DIRECTOR:  
SERVICE:****Julia Cramp  
Funding Schools**

	<b>2013-14 (£m)</b>	<b>2013-14 (£m)</b>
<b>2012/2013 Revised</b>		<b>0.000</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
<b>Total Savings</b>		<b>0.000</b>
<b>2013/2014 Base Budget</b>		<b><u>0.000</u></b>



**BUDGET BOOK 2013-2014****SERVICE DIRECTOR:  
SERVICE:****Julia Cramp  
Safeguarding**

	<b>2013-14 (£m)</b>	<b>2013-14 (£m)</b>
<b>2012/2013 Revised</b>		<b>0.935</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
<b>Total Savings</b>		<b>0.000</b>
<b>2013/2014 Base Budget</b>		<b><u>0.935</u></b>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR: Carolyn Godfrey  
 SERVICE: Policy, Performance & Partnerships

	2013-14 (£m)	2013-14 (£m)
2012/2013 Revised		0.298
Growth		
Total Growth		0.000
Savings		
Salaries	(0.024)	
Lease Car	(0.009)	
Cheaper Venues	(0.005)	
Total Savings		(0.038)
2013/2014 Base Budget		<u><u>0.260</u></u>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Michael Hudson**  
**Finance, Procurement & Internal Audit**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>5.840</b>
<b>Growth</b>		
Pay award/growth	0.163	
Revised income including Benefits Admin Grant	0.237	
<b>Total Growth</b>		<b>0.400</b>
<b>Savings</b>		
Restructures & removal of vacant posts across all areas of the service	(0.643)	
Other employee and team related budgets removed	(0.112)	
External audit fee reduction	(0.100)	
Charge to Pension Fund for Financial/System support	(0.025)	
NNDR Discretionary Relief replaced by employment grant	(0.050)	
Increased income - Court Fees	(0.030)	
Social Fund grant funding	(0.120)	
<b>Total Savings</b>		<b>(1.080)</b>
<b>2013/2014 Base Budget</b>		<b>5.160</b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Ian Gibbons**  
**Legal & Democratic**

	<b>2013-14</b>	<b>2013-14</b>
	<b>(£m)</b>	<b>(£m)</b>
<b>2012/2013 Revised</b>		<b>7.406</b>
<b>Growth</b>		
Pay award/growth	0.055	
Parish/Town election growth	0.020	
Independent Investigators fees	0.015	
ICT security assurance PEN tests	0.006	
Revised income targets	(0.200)	
<b>Total Growth</b>		<b>(0.104)</b>
<b>Savings</b>		
Restructures	(0.278)	
Budget not required on Members' allowances and various Member costs	(0.258)	
Various Coroner-related fees	(0.062)	
Reduction in contribution to Elections reserve	(0.035)	
Other employee and team budgets	(0.017)	
<b>Total Savings</b>		<b>(0.650)</b>
<b>2013/2014 Base Budget</b>		<b><u>6.652</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Laurie Bell**  
**Communications & Branding**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>2.199</b>
<b>Growth</b>		
Minor net adjustments to base	(0.003)	
<b>Total Growth</b>		<b>(0.003)</b>
<b>Savings</b>		
Restructure	(0.115)	
Marketing / Promotions & Printing / Copying Savings	(0.104)	
<b>Total Savings</b>		<b>(0.219)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>1.977</b></u></u>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Bary Pirie**  
**Human Resources & Organisational Development**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>3.504</b>
<b>Growth</b>		
Minor net adjustments to base	(0.006)	
<b>Total Growth</b>		<b>(0.006)</b>
<b>Savings</b>		
Follow on from restructure	(0.235)	
Various others	(0.100)	
<b>Total Savings</b>		<b>(0.335)</b>
<b>2013/2014 Base Budget</b>		<b><u>3.163</u></b>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Jacqui White  
Information Services

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>14.964</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
Applications savings	(0.600)	
Laptop *** CAPITAL BID REQUIREMENT ***	(0.300)	
Server reduction *** CAPITAL BID REQUIREMENT ***	(0.150)	
Network hardware	(0.150)	
Data comms	(0.300)	
<b>Total Savings</b>		<b>(1.500)</b>
<b>2013/2014 Base Budget</b>		<b><u>13.464</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Jacqui White**  
**Customer Care & Business Services Finance**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>4.823</b>
<b>Growth</b>		
Minor net adjustments to base	(0.003)	
Insurance	0.169	
<b>Total Growth</b>		<b>0.166</b>
<b>Savings</b>		
Customer Services salaries	(0.163)	
Customer Services - Income generated from Blue Badges	(0.030)	
OHealth salaries	(0.060)	
OHealth Specialist H&S services / other	(0.013)	
Business Services Finance salaries	(0.095)	
Business Services Finance reduce travel budget	(0.010)	
Registration restructure	(0.015)	
<b>Total Savings</b>		<b>(0.386)</b>
<b>2013/2014 Base Budget</b>		<b><u>4.603</u></b>



## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Jacqui White**  
**Strategic Property Services**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>1.580</b>
<b>Growth</b>		
Contract inflation	0.020	
<b>Total Growth</b>		<b>0.020</b>
<b>Savings</b>		
Rural Farms income	(0.110)	
Additional Savings to cover growth & make 10%	(0.055)	
<b>Total Savings</b>		<b>(0.165)</b>
<b>2013/2014 Base Budget</b>		<b><u><u>1.435</u></u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Mark Stone**  
**Transformation Programme**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>16.523</b>
<b>Growth</b>		
Utilities (elec 10%, gas 10%, water 5%)	0.440	
NNDR	0.630	
Washroom supplies	0.140	
<b>Total Growth</b>		<b>1.210</b>
<b>Savings</b>		
Full Year Cleaning / Caretaking / Catering contract	(0.450)	
Building running costs	(1.022)	
Income from County Hall as a venue	(0.050)	
FM	(0.100)	
<b>Total Savings</b>		<b>(1.622)</b>
<b>2013/2014 Base Budget</b>		<u><u><b>16.111</b></u></u>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Alistair Cunningham  
Economy & Regeneration

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>3.858</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
Castledown Salaries - move to RGN budget	(0.053)	
MCI consultant costs	(0.025)	
Reduction in funding to external programmes	(0.094)	
Remove business manager post	(0.017)	
Vacant Eco Post Not Assigned to Biomass Project	(0.010)	
<b>Total Savings</b>		<b>(0.199)</b>
<b>2013/2014 Base Budget</b>		<b><u>3.659</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Brad Fleet**  
**Development Services**

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>1.162</b>
<b>Growth</b>		
Development Control Market forces pay growth	0.030	
<b>Total Growth</b>		<b>0.030</b>
<b>Savings</b>		
Introduce S.106 monitoring fee	(0.090)	
Estimate on fee increase by govt [takes into a/c loss of aspire]	(0.250)	
<b>Total Savings</b>		<b>(0.340)</b>
<b>2013/2014 Base Budget</b>		<b><u>0.852</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Parvis Khansari**  
**Highways Strategic Services**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>6.931</b>
<b>Growth</b>		
Pay Growth & Pay award	0.034	
Streetlighting 10% inflation [adjusted down from 14% to 10%]	0.149	
Streetlighting base correction [o/spend 12/13]	0.228	
Reduction to be found	(0.111)	
<b>Total Growth</b>		<b>0.300</b>
<b>Savings</b>		
Street Lighting Energy *** CAPITAL BID REQUIREMENT ***	(0.300)	
Anticipated savings from H&A Works contract tender	(0.205)	
Increased Income target	(0.174)	
Increase recharge to capital & reductions in consultants	(0.186)	
<b>Total Savings</b>		<b>(0.865)</b>
<b>2013/2014 Base Budget</b>		<b><u>6.366</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Parvis Khansari**  
**Public Transport**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>11.284</b>
<b>Growth</b>		
Pay Growth	0.009	
Transport Contract inflation	0.141	
Contract Demand	0.087	
Reduction in growth	(0.025)	
<b>Total Growth</b>		<b>0.212</b>
<b>Savings</b>		
Section 106 contribution	(0.209)	
Review/reduction of subsidised bus service	(0.181)	
<b>Total Savings</b>		<b>(0.390)</b>
<b>2013/2014 Base Budget</b>		<b><u>11.106</u></b>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Parvis Khansari  
Education Transport

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>8.228</b>
<b>Growth</b>		
Pay Growth	0.008	
Transport Contract inflation	0.095	
Contract Demand	0.154	
Income budget adjustments	0.110	
Reduction in growth	(0.025)	
<b>Total Growth</b>		<b>0.342</b>
<b>Savings</b>		
Year 2 Denominational Savings	(0.131)	
Review mainstream transport taxi contracts	(0.040)	
Petrol and Oil Payments	(0.010)	
Use of larger capacity buses	(0.060)	
<b>Total Savings</b>		<b>(0.241)</b>
<b>2013/2014 Base Budget</b>		<b><u>8.329</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Tracy Carter**  
**Waste**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>30.053</b>
<b>Growth</b>		
Pay award and growth	0.067	
Contract inflation	0.660	
Adjustment for current year assumptions i.e. Tonnages, rates, inflation etc	(0.455)	
Net Investment (includes £3.9m for MBT)	1.748	
Updated income assumptions	(0.128)	
Growth/Demand including new properties	0.541	
<b>Total Growth</b>		<b>2.433</b>
<b>Savings</b>		
Redesign Collection rounds [some fleet savings]	(0.390)	
Additional savings challenge	(0.150)	
<b>Total Savings</b>		<b>(0.540)</b>
<b>2013/2014 Base Budget</b>		<b><u><u>31.946</u></u></b>



## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

Public Health

	2013-14 (£m)	2013-14 (£m)
2012/2013 Revised		0.298
Growth		
Total Growth		0.000
Savings		
Restructure/Redundancies	(0.023)	
Increase Vacancy Factor to 5%	(0.011)	
Total Savings		(0.034)
2013/2014 Base Budget		<u>0.264</u>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

## Public Protection

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>3.730</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
Increase Vacancy Factor to 5%	(0.193)	
Supplies & Services	(0.073)	
Restructure/Redundancies	(0.069)	
Community Safety due to change in CS Partnership arrangements following appointment of the Police & Crime Commissioner changes (this contribution from Wiltshire Council core funding)	(0.040)	
<b>Total Savings</b>		<b>(0.375)</b>
<b>2013/2014 Base Budget</b>		<b><u>3.355</u></b>

## BUDGET BOOK 2013-2014

SERVICE DIRECTOR:  
SERVICE:

## Digital Inclusion

	2013-14 (£m)	2013-14 (£m)
2012/2013 Revised		0.238
Growth		
Total Growth		0.000
Savings		
Total Savings		0.000
2013/2014 Base Budget		<u>0.238</u>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Carlton Brand / Carolyn Godfrey / Maggie Rae**  
**Corporate Directors**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>0.805</b>
<b>Growth</b>		
<b>Total Growth</b>		
<b>Savings</b>		
Restructure	(0.160)	
Shortfall in H&A contract savings	(0.500)	
<b>Total Savings</b>		<b>(0.660)</b>
<b>2013/2014 Base Budget</b>		<b><u>0.145</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:** Michael Hudson  
**SERVICE:** Revenues & Benefits - Subsidy

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>0.007</b>
<b>Growth</b>		
Revenues & Benefits - subsidy changes	(0.007)	
<b>Total Growth</b>		<b>(0.007)</b>
<b>Savings</b>		
<b>Total Savings</b>		<b>0.000</b>
<b>2013/2014 Base Budget</b>		<u><u>0.000</u></u>

**BUDGET BOOK 2013-2014****SERVICE DIRECTOR:  
SERVICE:****Michael Hudson  
Movement to/from Reserves**

	<b>2013-14 (£m)</b>	<b>2013-14 (£m)</b>
<b>2012/2013 Revised</b>		<b>0.000</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
<b>Total Savings</b>		<b>0.000</b>
<b>2013/2014 Base Budget</b>		<b><u>0.000</u></b>

## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Michael Hudson**  
**Capital Financing**

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>24.213</b>
<b>Growth</b>		
<b>Total Growth</b>		<b>0.000</b>
<b>Savings</b>		
Capital financing saving from reprofiling capital programme	(1.315)	
<b>Total Savings</b>		<b>(1.315)</b>
<b>2013/2014 Base Budget</b>		<b><u>22.898</u></b>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Michael Hudson**  
**Restructure & Contingency**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>0.687</b>
<b>Growth</b>		
Corporate Targets: Unallocated	1.905	
<b>Total Growth</b>		<b>1.905</b>
<b>Savings</b>		
Redundancy Costs	(0.250)	
Investment: Broadband	(0.148)	
Investment: Communities (Big Society)	(0.042)	
Investment: Energy Efficiency	(0.200)	
Corporate Targets: Corporate Review	(4.000)	
Corporate Targets: Procurement	(1.000)	
Corporate Targets: Fees & Charges	(0.250)	
<b>Total Savings</b>		<b>(5.890)</b>
<b>2013/2014 Base Budget</b>		<b><u>(3.298)</u></b>



## BUDGET BOOK 2013-2014

**SERVICE DIRECTOR:**  
**SERVICE:**

**Michael Hudson**  
**Specific & General Grants**

	2013-14 (£m)	2013-14 (£m)
<b>2012/2013 Revised</b>		<b>(35.461)</b>
<b>Growth</b>		
Parish Council Local Council Tax Support	1.498	
Transfer of Grants into Business Rates		
Retention Scheme Funding	23.217	
Extra NHS funding grant	(1.000)	
<b>Total Growth</b>		<b>23.715</b>
<b>Savings</b>		
<b>Total Savings</b>		<b>0.000</b>
<b>2013/2014 Base Budget</b>		<u><u><b>(11.746)</b></u></u>

**BUDGET BOOK 2013-2014**

**SERVICE DIRECTOR:**  
**SERVICE:**

**Michael Hudson**  
**Corporate Levys**

	<b>2013-14</b> <b>(£m)</b>	<b>2013-14</b> <b>(£m)</b>
<b>2012/2013 Revised</b>		<b>7.837</b>
<b>Growth</b>		
Corporate Levys	0.329	
<b>Total Growth</b>		<b>0.329</b>
<b>Savings</b>		
<b>Total Savings</b>		<b>0.000</b>
<b>2013/2014 Base Budget</b>		<b><u>8.166</u></b>

### Assumptions underlying our plan

The updated four year Financial Plan has been compiled as set out in Section 2 of the report. It includes the following assumptions

- **Pay** – 1 per cent pay award for all groups of employees, unless specifically noted as an exception. There is also an agreed assumption of no incremental increases in pay until at least 2014/15, although harmonisation will apply in certain cases and this has been accounted for in the relevant base budgets.
- **Demand** – Projections have been based on prior year trends and known or anticipated movement in 2013/14, specifically:
  - Demographic increases for older people of 2.88 per cent and for mental health older adults of 3.65 per cent in 2013/14 (based on the latest demographic data available)
  - Child care placements 55 placements (19,998 nights care) additional spread throughout the year
- **Inflation** – In general an inflation pressure of 2 per cent has been applied to costs unless there is specific evidence of higher/lower increases due to contractual commitments. Fuel and utility has been uplifted by 10%
- **Interest rates** – the cost of borrowing has been assumed at an average rate of 4.35 per cent; and investment income at an average of 0.5 per cent.

The assumptions around future years' figures are set out in the schedule below:

- Service Budgets have been rolled forward and reflect the future year impact of 2013/14 spending requirements and savings proposals as set out in this report. They also include pay award assumed at 1 per cent and 1 per cent per annum for 2013-15 respectively.
- A contingency for 2.5 per cent price inflation has been included based on likely contractual inflation commitments, subject to assumptions included in the Commissioning and procurement savings. So if procurement savings assume no inflation none has applied.
- Assumed 0 per cent increase in employer's superannuation rates for 2013/14 with a 1 per cent increase following the next triennial valuation of the fund in 2013. Recent proposals to change the Local Government Pension Scheme will impact on this assumption but at this time are uncertain. This will continue to be reassessed following national announcements.
- Costs of servicing existing debt and additional borrowing requirement reflect proposed future capital expenditure.
- The running costs arising from the capital schemes, including additional provision for campuses, highways, waste and broadband, have been accounted for based on current profiles within the capital programme
- Increase employer's national insurance rates from April 2013 as announced in 2011 budget report.
- Investment in transformation activity delivering improved outcomes and future year's savings.

## Capital Programme budget workings 2013/2014 to 2016/2017 including financing

Scheme name	Capital Programme budgets					Funding available			
	Current Budget 2013/2014	Current Budget 2014/2015	Current Budget 2015/2016	Current Budget 2016/2017	Total	Grants and Contributions	Capital Receipts	Borrowing	Total Funding
	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>Education schemes</b>									
Sarum Academy Salisbury	8.222				8.222	7.222		1.000	8.222
Additional Accommodation	12.788	5.147	5.147	5.147	28.229	24.622		3.607	28.229
NDS Maintenance & Modernisation	9.331	5.830	5.770	5.710	26.641	24.249	2.392		26.641
Devolved Formula Capital	1.078	1.067	1.056	1.045	4.246	4.246			4.246
Early Years Additional funding	0.573				0.573	0.573			0.573
Access and Inclusion	0.450	0.100	0.100	0.100	0.750		0.750		0.750
DCSF Targeted Capital 14-19 SEN	0.650				0.650			0.650	0.650
Other Projects New Schools	4.350				4.350		4.350		4.350
Early Years (Inc Sure Start & extended schools)	0.150				0.150	0.150			0.150
Aiming High for Disabled Childred	0.041				0.041	0.041			0.041
Other Schools Projects - Expansions & Replacements	0.330				0.330		0.330		0.330
<b>Total Education schemes</b>	<b>37.963</b>	<b>12.144</b>	<b>12.073</b>	<b>12.002</b>	<b>74.182</b>	<b>61.103</b>	<b>7.822</b>	<b>5.257</b>	<b>74.182</b>
<b>Highways schemes</b>									
Integrated Transport	2.668	3.752	3.752	3.752	13.924	13.924			13.924
Bridges & Structural Maintenance	13.020	12.262	12.262	12.262	49.806	49.806			49.806
New Grant announced as part of settlement - added to programme pending review	2.349	1.257			3.606	3.606			3.606
Additional assumed amount to maintain current provision, pre new grants announced at £18.711m	2.523	2.197	2.197	2.197	9.114			9.114	9.114
Highway flooding prevention schemes	0.300				0.300		0.300		0.300
Footways, ALA, Land Drainage & Other Minor Schemes	0.500	0.500	0.500	0.500	2.000		2.000		2.000
Street lighting	2.067				2.067			2.067	2.067
<b>Total Highways schemes</b>	<b>23.427</b>	<b>19.968</b>	<b>18.711</b>	<b>18.711</b>	<b>80.817</b>	<b>67.336</b>	<b>0.000</b>	<b>13.481</b>	<b>80.817</b>
<b>Campus and Operational Delivery (CAOD) schemes</b>									
Hub Programme Office rationalisation	7.600				7.600		0.000	7.600	7.600
Operational Estate	3.336				3.336			3.336	3.336
Depot Strategy	3.010	5.000			8.010			8.010	8.010
Campus Initial 3 sites	24.895	8.514	8.135		41.544	1.600	16.249	23.695	41.544
Campus New 4 sites	2.820	11.000	7.925	2.600	24.345	0.400	1.080	22.865	24.345
Salisbury Vision	1.510				1.510			1.510	1.510
<b>Total CAOD schemes</b>	<b>43.171</b>	<b>24.514</b>	<b>16.060</b>	<b>2.600</b>	<b>86.345</b>	<b>2.000</b>	<b>17.329</b>	<b>67.016</b>	<b>86.345</b>
<b>Other Property schemes</b>									
Buildings Planned Maintenance (non CAOD)	2.500	2.500	2.500	2.500	10.000			10.000	10.000
<b>Total Other Property schemes</b>	<b>2.500</b>	<b>2.500</b>	<b>2.500</b>	<b>2.500</b>	<b>10.000</b>	<b>0.000</b>	<b>0.000</b>	<b>10.000</b>	<b>10.000</b>

## Capital Programme budget workings 2013/2014 to 2016/2017 including financing

Scheme name	Capital Programme budgets					Funding available			
	Current Budget 2013/2014	Current Budget 2014/2015	Current Budget 2015/2016	Current Budget 2016/2017	Total	Grants and Contributions	Capital Receipts	Borrowing	Total Funding
	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>Housing schemes</b>									
Disabled Facilities Grants	2.555	2.000	1.000	1.000	6.555	4.360	2.195		6.555
Disabled Facilities Grants - supplemental unringfenced amount	0.322				0.322	0.322			0.322
Housing Grants (Private Sector e.g. Energy Efficiency)	0.500	0.500			1.000			1.000	1.000
Affordable Housing (including Commuted Sums)	0.500				0.500			0.500	0.500
Gypsy and Traveller sites	2.503	1.050			3.553	3.420		0.133	3.553
New housing	0.070				0.070		0.070		0.070
HRA - refurbishment of council stock	10.162	10.162	10.178	10.556	41.058	41.058			41.058
<b>Total Housing schemes</b>	<b>16.612</b>	<b>13.712</b>	<b>11.178</b>	<b>11.556</b>	<b>53.058</b>	<b>49.160</b>	<b>2.265</b>	<b>1.633</b>	<b>53.058</b>
<b>Other schemes</b>									
Waste Transformation	0.138	0.138			0.276		0.276		0.276
Revenues and Benefits System	0.050				0.050		0.050		0.050
Social Care	1.870	1.000	1.000	1.000	4.870	4.870			4.870
Area Boards grants	1.150	1.000	1.000	1.000	4.150	0.800		3.350	4.150
Rural Estates	0.695				0.695			0.695	0.695
Cross Departmental Initiatives System Developments	0.750				0.750		0.750	0.000	0.750
Wiltshire Online	10.185	7.060	3.045		20.290	4.660		15.630	20.290
ICT Schemes	2.406	2.992	2.610	0.445	8.453		8.453		8.453
Fleet Vehicles	1.200				1.200			1.200	1.200
Passenger Transport Better Bus Area	0.161				0.161	0.161			0.161
Carbon/Environmental Investment	1.300	1.500			2.800			2.800	2.800
<b>Total Other schemes</b>	<b>19.905</b>	<b>13.690</b>	<b>7.655</b>	<b>2.445</b>	<b>43.695</b>	<b>10.491</b>	<b>9.529</b>	<b>23.675</b>	<b>43.695</b>
<b>Total Capital Programme</b>	<b>143.578</b>	<b>86.528</b>	<b>68.177</b>	<b>49.814</b>	<b>348.097</b>	<b>190.090</b>	<b>36.945</b>	<b>121.062</b>	<b>348.097</b>

## 2013/14 HRA Budget

2010-11		2011-12	2012-13	2012-13	2013-14
Actual Outturn	Service	Actual Outturn	Original Estimate	Revised Estimate	Proposed Budget
£		£	£	£	£
(69,600)	HRA Expenditure	153,490	57,000	57,000	250,000
3,653,300	Provision for Bad Debts	3,886,480	14,322,400	14,322,400	13,961,000
92,100	Capital Financing Costs	0	37,000	37,000	25,000
7,466,500	Rent Rebates	8,391,570	-	-	-
4,496,000	HRA Subsidy Payable	5,479,410	5,014,900	5,014,900	5,144,300
(7,200)	Repairs & Maintenance	(3,460)	(5,200)	(5,200)	-
525,500	Rents, Rates, Taxes etc.	399,050	721,300	721,300	803,800
2,898,100	Supervision & Management Special	3,258,950	3,197,600	3,197,600	3,385,600
<b>19,054,700</b>	Supervision & Management	<b>21,565,490</b>	<b>23,345,000</b>	<b>23,345,000</b>	<b>23,569,700</b>
(131,400)	HRA Income	(151,240)	(125,400)	(125,400)	(140,400)
(20,982,500)	Interest	(21,940,800)	(23,078,700)	(23,078,700)	(24,060,600)
<b>(21,113,900)</b>	Rents	<b>(22,092,040)</b>	<b>(23,204,100)</b>	<b>(23,204,100)</b>	<b>(24,201,000)</b>
<b>(2,059,200)</b>	<b>Total Housing Revenue Account</b>	<b>(526,550)</b>	<b>140,900</b>	<b>140,900</b>	<b>(631,300)</b>
(12,745,500)	Housing Revenue Account Balance	(13,335,600)	(12,481,700)	(12,597,150)	(12,456,250)
(2,059,200)	Balance Brought Forward	(526,550)	140,900	140,900	(631,300)
	Contribution (to)/from Revenue Account		-	-	
1,469,100	Use of reserves for New Build Project	1,265,000	-	-	
<b>(13,335,600)</b>	<b>Balance Carried Forward</b>	<b>(12,597,150)</b>	<b>(12,340,800)</b>	<b>(12,456,250)</b>	<b>(13,087,550)</b>

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## FEES AND CHARGES

### DEVELOPMENT SERVICES – SECTION 106

The Section 106 and Community Infrastructure Monitoring Officers primary role has been to ensure that historic data is captured, that the central database is kept up to date, that section 106 agreements are monitored and that information is shared with all relevant beneficiary service areas.

The role is to co ordinate the activities relating to Section 106 agreements and work with each service area in monitoring the triggers which relate to each obligation, and also to ensure that funds are spent in accordance with the timescales specified. The post holder works closely with all the Council departments and keeps central records of when sites have commenced, when trigger points have been reached and invoicing for contributions when required.

The Council also employ an officer who spends 75% of his time monitoring the activity relating to the Highway clauses in Section 106 Agreements. This officer takes responsibility for ensuring the sites are inspected, feedback is given to the Section 106 Monitoring Officer and then this information is shared with all other relevant parties to the agreements to avoid any duplication.

The Land Adoptions team are also heavily involved in monitoring Section 106 agreements in relation to the provision of public open space. This equates to a full time Technical Services Officer.

### Benefits of Monitoring

It is noted that numerous benefits will result from the closer monitoring of Section 106 Agreements and these include:

- Delivery of agreed community benefits on time (as timetabled in the agreement).
- Improved service delivery planning and work programming in all departments (as every department will be given advanced notice of obligations being triggered at various stages within the life of the development)
- Improved financial control and budgeting across the Council (as expected incoming financial contributions can be built into budgets with enhanced likelihood of receipt)
- Improved enforcement of Section 106 Agreements (close monitoring will result in early detection of missing financial obligations and improved prospects for ensuring commitments are honoured – whether through reminders through the current invoice bad debtor procedure or through the legal process.

- Limited chances for payments to be returned to developers, along with interest, if the contribution has not been spent on the specified purpose within an agreed timescale.
- Improved transparency for the public about the financial obligations secured in their area and better communication with Town/Parish/City Councils and Unitary members
- Enhanced reputation. All of the above will help to reinforce the message that the Council is a businesslike organisation that is working with the development industry and local communities to deliver the key objectives set out in the Core Strategy.

### **Proposal**

To be able to sustain the work currently undertaken in monitoring agreements, it is proposed that charges are introduced to cover the costs of the monitoring. Many authorities in the Country are already charging for this aspect of work and Council are currently charging in the South. However, it is clear from the research undertaken that each authority has approached the charging regime in different ways, for example:

- a) A flat rate per Section 106 Agreement, regardless of the number of obligations, complexity or value of agreement;
- b) A flat rate per planning obligation;
- c) A percentage of the financial value of the whole agreement

It is open to Wiltshire Council to determine the approach it wishes to take. The total cost of monitoring Section 106 agreements is currently £96,236 (three posts – the Section 106 and Community Infrastructure Monitoring Officer and 75% of the costs for the Major Developments Liaison Officer, and full time equivalent Technical Services Officer). The Council can only legally seek to recover the costs involved in monitoring the agreements.

Based on the research, it is considered that the fairest and most equitable fee regime to cover the costs of the authority would be to introduce a charge 6% of Financial Obligations. This is in line with the same principles adopted by other authorities such as Mendip 10%, South Gloucestershire 4%, Harrow 5% and Swindon BC 5%; with a % of all Financial obligations up to a maximum of £50k). Based on 2011 agreements, this option will have brought in £89,438 to cover the authorities costs.

## APPENDIX G

<b>Year</b>	<b>6% of Total Obligations would have raised</b>
2009	£106,462
2010	£93,178
2011	£89,438

This is considered to be the most equitable in terms of fee paid relating to work necessary to undertake the monitoring and is reflective of the amount paid in contributions.

## APPENDIX G

### Licensing - Street Trading & Collections

Street and house to house collections	FREE	FREE
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### Consent Street Traders - Town Centre Traders

Annual Street Trading Consent - all days of the year including all Bank Holidays	£2,800.00	£2,800.00	0.00%
Daily Street Trading Consent - Sunday to Friday including Bank Holidays where these fall on the days included in the consent (per day)	£20.00	£35.00	75.00%
Daily Street Trading Consent - Saturday (per day)	£40.00	£35.00	-12.50%
Daily Street Trading Consent - events for private gain (per day)	£40.00	£35.00	-12.50%
Daily Street Trading Consent - where the proceeds will not be used for private gain or will go to a registered charity	No Charge	No Charge	
<u>Consent Street Traders - All Other Traders</u>			
Annual Street Trading Consent - all days of the year including all Bank Holidays	£1,400.00	£1,400.00	0.00%
Daily Street Trading Consent - including Bank Holidays where these fall on the days included in the consent (per day)	£10.00	£15.00	50.00%
Daily Street Trading Consent - events for private gain	£40.00	£40.00	0.00%
Daily Street Trading Consent - where the proceeds will not be used for private gain or will go to a registered charity	No Charge	No Charge	

### Licensing - Hackney Carriages & Private Hire

Hackney Carriage Driver - Initial Licence	£91.00	£91.00	0.00%
Hackney Carriage Driver - Annual Renewal	£71.00	£71.00	0.00%
Hackney Carriage Vehicle - Initial Licence	£152.00	£170.00	11.84%
Hackney Carriage Vehicle - Annual Renewal	£152.00	£170.00	11.84%
Private Hire Driver - initial licence application	£91.00	£91.00	0.00%
Private Hire Driver's - Annual Renewal	£71.00	£71.00	0.00%
Private Hire Vehicle - initial licence application	£152.00	£170.00	11.84%
Private Hire Vehicle's - Annual Renewals	£152.00	£170.00	11.84%
Private Hire Operator	£86.00	£86.00	0.00%
Joint HC / PH driver's - Initial licence	£91.00	£91.00	0.00%
Joint HC / PH driver's - Renewal	£71.00	£71.00	0.00%

### Administration Charges

CRB check for all drivers licences	£36.00	£44.00	22.22%
Replacement Badge Charge	£10.00	£10.00	0.00%
Replacement of lost exterior plate	£18.00	£18.00	0.00%
Replacement of Internal Window Plate	£9.00	£9.00	0.00%

## APPENDIX G

### REGISTRATION: SUMMARY OF FEES & CHARGES

<b>Service</b>	<b>2012-13 Financial Year</b>	<b>2013-14 Financial Year</b>	<b>% Increase -Decrease</b>
Notice of Marriage and Civil Partnership *	£35.00	£35.00	0.00%
Reservation Fee for Marriage, Civil Partnership, Naming or Renewal of Vows Ceremony	£33.00	£35.00	6.06%
Marriage or Civil Partnership in The Register Office *	£45.00	£45.00	0.00%
Marriage or Civil Partnership Ceremony in a Registration Office Monday to Thursday	£50.00	£50.00	0.00%
Marriage or Civil Partnership Ceremony in a Registration Office Friday	£80.00	£80.00	0.00%
Marriage or Civil Partnership Ceremony in a Registration Office Saturday	£100.00	£100.00	0.00%
Marriage Approved Venue Monday to Friday	£385.00	£390.00	1.30%
Marriage Approved Venue Saturday	£395.00	£400.00	1.27%
Marriage Approved Venue Sunday	£460.00	£465.00	1.09%
Marriage Approved Venue Bank Holiday & from 10.00 pm on Christmas Eve & New Year's Eve **	£490.00	£465.00	-5.10%
Register Marriage in a Registered Building *	£84.00	£84.00	0.00%
Civil Partnership Registration only in The Register Office or Registration Offices *	£45.00	£45.00	0.00%
Civil Partnership Registration only Approved Venue Monday to Friday	£105.00	£107.00	1.90%
Civil Partnership Registration only Approved Venue Saturday	£127.00	£129.00	1.57%
Civil Partnership Registration only Approved Venue Sunday	£143.00	£145.00	1.40%
Civil Partnership Registration Only Approved Venue Bank Holiday **	£164.00	£145.00	-11.59%
Civil Partnership Ceremony Approved Venue Monday to Friday	£240.00	£242.00	0.83%
Civil Partnership Ceremony Approved Venue Saturday	£268.00	£270.00	0.75%
Civil Partnership Ceremony Approved Venue Sunday	£284.00	£286.00	0.70%
Civil Partnership Ceremony Approved Venue Bank Holiday and from 10.00 pm on Christmas Eve & New Year's Eve **	£332.00	£286.00	-13.86%
Licence for Approved Premises for Marriage or Civil Partnership includes naming and renewal of vows ceremonies (valid for 3 years) ***	£1,700.00	£1,500.00	-11.76%
Licence For Religious Buildings to be Approved Premises for Civil Partnership Registrations ***	£1,700.00	£1,500.00	-11.76%

## APPENDIX G

Service	2012-13 Financial Year	2013-14 Financial Year	% Increase -Decrease
Fee for Request to Review Decision regarding Approved Venue/Religious Building Licence	n/a	£225.00	N/A
Classic Naming or Renewal of Vows Ceremony in a registration service ceremony room	£70.00	£70.00	0.00%
Exclusive Naming or Renewal of Vows Ceremony Monday to Friday	£170.00	£170.00	0.00%
Exclusive Naming or Renewal of Vows Ceremony Saturday	£200.00	£200.00	0.00%
Exclusive Naming or Renewal of Vows Ceremony Sunday	£215.00	£215.00	0.00%
Exclusive Naming or Renewal of Vows Ceremony Bank Holiday **	£260.00	£215.00	-17.31%
Certificate for Birth, Death, Marriage or Civil Partnership on day of event *	£4.00	£4.00	0.00%
Certificate for Birth, Death or Marriage issued by Registrar - register still open *	£7.00	£7.00	0.00%
Certificate for Birth, Death, Marriage or Civil Partnership issued by Superintendent Registrar - register closed *	£10.00	£10.00	0.00%
Express Certificate Fee includes statutory fee	£20.00	£20.00	0.00%
While U Wait Certificate Fee includes statutory fee	£25.00	£25.00	0.00%
Single Event Venue Inspection Fee to hold a Naming or Renewal of Vows Ceremony in a venue not licensed for marriages and civil partnerships in addition to ceremony fee	£170.00	£170.00	0.00%
Private Citizenship Ceremony ****	£60.00	£70.00	16.67%
Nationality Checking Service - Adult	£50.00	£50.00	0.00%
Nationality Checking Service - Child	£25.00	£25.00	0.00%

### Notes

\* Statutory Fees set by the General Register Office and approved by the Treasury.

\*\* Bank Holiday fees and charges are to be brought into line with Sunday charges following a review of staffing costs of providing the service.

\*\*\* A proposed reduction arising from a reduction in the associated costs of providing the service.

\*\*\*\* This increase reflects a change to one fee per family instead of one fee per individual.

## APPENDIX G

### STRATEGIC SERVICES HIGHWAYS & TRANSPORT: EDUCATION TRANSPORT

	Applied from	Proposed from	%
	September	September	Increase
	2012	2013	- Decrease

#### Spare Seats

Primary - under 3 miles per Term*	£75.00	£70.00	-6.67%
Primary - under 3 miles per Half Term	£37.50	£35.00	-6.67%
Primary - over 3 miles per Term	£98.00	£100.00	2.04%
Primary - over 3 miles per Half Term	£49.00	£50.00	2.04%
Secondary - under 3 miles per Term	£89.00	£91.00	2.25%
Secondary - under 3 miles per Half Term	£44.50	£45.50	2.25%
Secondary - over 3 miles per Term	£111.00	£114.00	2.70%
Secondary - over 3 miles per Half Term	£55.50	£57.00	2.70%
Post 16 - under 3 miles per Term	£114.00	£117.00	2.63%
Post 16 - under 3 miles per Half Term	£57.00	£58.50	2.63%
Post 16 - over 3 miles per Term	£182.00	£187.00	2.75%
Post 16 - over 3 miles per Half Term	£91.00	£93.50	2.75%
Lavington per Term	£141.00	£145.00	2.84%

#### Post 16

EMA Rate - Annual	£144.00	£148.00	2.78%
Full Rate - Annual	£414.00	£425.00	2.66%

Note \* - a reduced price for Primary Under 3 miles has been suggested to encourage more usage of vehicles

## APPENDIX G

### HERITAGE SERVICES: SUMMARY OF FEES & CHARGES

ITEM	2012-13 Financial Year	2013-14 Financial Year	% Increase
Photocopies A3 black & white	£0.55	£0.60	9.09%
Photocopies A4 black & white	£0.50	£0.55	10.00%
Computer screen prints black/greyscale	£0.10	£0.15	50.00%
Computer screen prints colour	£0.50	£0.55	10.00%
Prints from Microforms A4	£1.00	£1.10	10.00%
Prints from Microforms A3	£1.50	£1.60	6.67%
Cost of prints made by staff A4	£1.50	£1.60	6.67%
Cost of prints made by staff A3	£2.00	£2.10	5.00%
Sale of duplicate microfiche (per fiche)	£2.50	£2.60	4.00%
Archive Certificates - Marriages *	£9.00 *	£9.00	0.00%
Archive Certificates - Baptisms *	£12.00 *	£12.00	0.00%
Photographs - 1 digital image emailed	£5.00	£5.15	3.00%
Photographs - saved to CD	£6.00	£6.20	3.33%
Reproduction Fee	£25.00	£30.00	20.00%
UK and World rights	£50.00	£55.00	10.00%
Moving images	By negotiation		
Membership card replacement	£1.20	£1.25	4.17%
Damaged Stock - hardback	£22.00 minimum or charged at full cost of repair/replacement	£22.00	0.00%
Damaged Stock - paperback	£12.00 minimum or charged at full cost of repair/replacement	£12.00	0.00%
Research Fee - 1/2 hour	£14.00	£15.00	7.14%
Research Fee - hour	£28.00	£30.00	7.14%
Premium Service (subject to staff availability, per hr)	£45.00	£50.00	11.11%
Photography by customers - daily fee	£6.00	£6.50	8.33%
Photography by customers - annual fee	£55.00	£60.00	9.09%
Photography by customers - half year fee	£30.00	£33.00	10.00%
Pay-per-view wills (per record)	£5.00	£5.00	0.00%

\* = Fixed charges from Diocese



## APPENDIX G

### LIBRARIES: SUMMARY OF FEES & CHARGES

Income Type	Charge that applied from 1 Jan 2012	Charge applied from 1 Jan 2013	% Increase
Membership card replacement (adult)	£1.20	£1.20	0.00%
Membership card replacement (child)	£0.60	£0.60	0.00%
Reservations (adult stock per item)	£0.80	£0.80	0.00%
Out of county charge per item (external reservation) for photocopies from serials +10 per sheet	£2.20	£2.20	0.00%
Out of county charge per item (external reservation) for books	£3.40	£3.70	8.82%
Renewal fee for BLDSC items only	£2.40	£2.40	0.00%
Damaged or lost stock	£2.10	£2.10	0.00%
Superficial damage (not applicable to children's board books)	£0.70	£0.70	0.00%
Overdue charge per day library is open (adult books/music)	£0.18	£0.19	5.56%
Overdue Children's books and children's audio books	£0.03	£0.03	0.00%
Adult audio books hire fee	£1.80	£1.90	5.56%
Adult audio books 12 months subscription	£50.00	£50.00	0.00%
Playstation2 & Wii games hire fee (per week)	£3.10	£3.20	3.23%
CDs hire fee per week	£1.80	£1.90	5.56%
Language courses hire fee	£2.80	£3.00	7.14%
DVDs hire fee per week	£1.80	£1.90	5.56%
DVD Gold and Blu-Ray hire fee per week	£3.00	£3.20	6.67%
Chamber music per set	£5.00	£5.00	0.00%
Orchestral sets	£30.00	£30.00	0.00%

## APPENDIX G

Income Type	Charge that applied from 1 Jan 2012	Charge applied from 1 Jan 2013	% Increase
Vocal sets per copy (larger works £1 per copy)	£1.00	£1.00	0.00%
Vocal sets per copy - 1 song or 1 anthem	£0.50	£0.50	0.00%
String sets and band sets per set	£15.00	£15.00	0.00%
Playset per set (full sets)	£7.50	£7.50	0.00%
One act plays and sketch sets	£3.75	£3.75	0.00%
Video/DVD/CD including sound effects (per week)	£1.80	£1.90	5.56%
Music score teaching packs per pack	£3.00	£3.00	0.00%
Music and play sets late return per set	£30.00	£30.00	0.00%
Single copies of music or play sets late return	£0.18	£0.20	11.11%
Hire of meeting rooms - concessionary charge non-profit organisations (per hour)	£6.00	£7.00	16.67%
Use of library space by other than non-profit organisations using IT facilities (per half day or less)	£39.50	£45.00	13.92%
Use of library ICT facilities by colleges etc (per half day or less)	£34.00	£35.00	2.94%
Standard charge where there is a requirement for caretaking or staff time (per hour)	£27.50	£30.00	9.09%
Exhibitions - Salisbury library main gallery (per week)	£102.00	£102.00	0.00%
Salisbury Young/Creasey Galleries (per week)	£75.00	£75.00	0.00%
Salisbury Portico gallery (per week)	£37.50	£37.50	0.00%
Salisbury workshops (per day)	£17.50	£17.50	0.00%
Other libraries - exhibitions in meeting rooms (per week)	£22.45	£22.45	0.00%
Other libraries - exhibitions elsewhere in building (per week)	£17.10	£17.10	0.00%
Exhibition previews	£32.00	£32.00	0.00%
Photocopies (per A4 copy)	£0.10	£0.10	0.00%
Photocopies (per A3 copy)	£0.10	£0.10	0.00%
Copies produced by staff and sent by mail or fax to remote customers 1-10 copies minimum charge (10p per copy thereafter)	£5.00	£5.00	0.00%
Screen prints from computer terminals - black and white (per copy)	£0.10	£0.10	0.00%
Screen prints from computer terminals - colour where facility available (per copy)	£0.55	£0.55	0.00%
Prints from Microforms per single copy A4	£1.30	£1.30	0.00%

## APPENDIX G

Income Type	Charge that applied from 1 Jan 2012	Charge applied from 1 Jan 2013	% Increase
Prints from Microforms per single copy A3	£1.90	£1.90	0.00%
Paper copy of scanned photographs - 1 image on A4 on photographic paper (each)	£5.25	£5.25	0.00%
Paper copy of scanned photographs - 1 image on A4 on photocopy paper (each)	£1.60	£1.60	0.00%
Reproduction fee for photograph from Wiltshire Libraries & Heritage archive (Wiltshire Historic Print and Photograph collection)	£25.00	£25.00	0.00%
Sending faxes per sheet (UK)	£1.10	£1.20	9.09%
Sending faxes per sheet (European)	£2.20	£2.30	4.55%
Sending faxes per sheet (rest of the world)	£3.30	£3.40	3.03%
Completing questionnaires (no relevance to Wiltshire Libraries & Heritage)	£55.00	£55.00	0.00%
Completing questionnaires if relevant	£30.00	£30.00	0.00%
Consultancy fees/parcel carryng on Wiltshire Library vans per parcel	£42.00	£42.00	0.00%
Research - first 30 minutes free subsequent research on same topic per 30 minutes	£30.00	£30.00	0.00%

**Note**

The fees and charges above include VAT at the standard rate where applicable.

**NON HRA HOUSING: SUMMARY OF FEES AND CHARGES**

<b>Income Type</b>	<b>2012-13 Financial Year</b>	<b>2013-14 Financial Year</b>	<b>% Increase</b>
Rent per traveller pitch per week	£52.52	£53.89	2.61%
Service charge per week Thingley Site	£2.16	£2.22	2.78%
Service charge per week Fair Haven Site	£0.51	£0.52	1.96%
Service charge per week Lode Hill site	£1.16	£1.19	2.59%
Service charge per week Oak Tree Field site	£1.47	£1.51	2.72%
Service charge per week Dairy House site	£0.81	£0.83	2.47%
<u>Kingsbury Hostel</u>			
Flats and Crash Pads	£67.34	£69.09	2.60%
Bungalow	£91.63	£94.01	2.60%

## APPENDIX G

### CHILDREN'S SERVICES: OXENWOOD OUTDOOR EDUCATION CENTRE

Description	Detail of Activity	2012/13 Financial Year	2013/14 Financial Year	% Increase
Residential	2 days, 1 night	£52.00	£56.00	7.69%
Residential	3 days, 2 nights	£84.00	£90.00	7.14%
Residential	4 days, 3 nights	£120.00	£130.00	8.33%
Residential	5 days, 4 nights	£145.00	£160.00	10.34%
	mini bus	£35.00	£35.00	0.00%
	fuel	£10.00	£10.00	0.00%
Carried Over Charges	per night charge	£49.00	£49.00	0.00%
Carried Over Charges	child food	£8.20	£8.20	0.00%
Carried Over Charges	adult food	£11.00	£11.00	0.00%
Carried Over Charges	adventurous activities	£8.00	£8.00	0.00%
Day Visits	full day	£21.00	£25.00	19.05%
Day Visits	half day	£11.00	£12.00	9.09%
Day Visits	Canoeing	£12.00	£12.00	0.00%
	Theme Days	£20.00	£25.00	25.00%
	Teacher training days	£80.00	£90.00	12.50%
	First Aid training	£150.00	£150.00	0.00%
Non Supported	per night	£300.00	£310.00	3.33%
Non Supported	Camping	£6.00	£10.00	66.67%
Equipment Hire	Climbing wall		£235.00	N/A
Equipment Hire	Archery	£30.00	£35.00	16.67%
Equipment Hire	Canoeing	£100.00	£150.00	50.00%
	fencing	£4.00	£4.00	0.00%
	Mountain Bike		£12.00	N/A
	Cycle trailer		£50.00	N/A
	Air rifles	£4.00	£4.00	0.00%
	Private birthday parties(3-4hrs activities)		£200.00	N/A

#### Note Regarding VAT

Wiltshire Council please note the following:-

<b>Service Provided</b>	<b>Category of VAT</b>
Accommodation & Educational service combined	Exempt
Educational Activities only	Exempt
Residential Accommodation only	Standard Rated
Room Hire only	Exempt

## APPENDIX G

### CHILDREN'S SERVICES: BRAESIDE EDUCATION AND CONFERENCE CENTRE

Description	2012-13 Financial Year	2013-14 Financial Year	% Increase - Decrease
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#### Residential courses, School Terms, Wiltshire Schools

Cost per pupil 2 days, 1 night	£70.00	£73.00	4.29%
Cost per pupil 3 days, 2 nights	£105.00	£110.00	4.76%
Cost per pupil 4 days, 3 nights	£145.00	£150.00	3.45%
Cost per pupil 5 days, 4 nights	£187.00	£195.00	4.28%

#### Residential courses, School Terms, Academies

Cost per pupil 2 days, 1 night	£72.10	£75.00	4.02%
Cost per pupil 3 days, 2 nights	£108.15	£113.00	4.48%
Cost per pupil 4 days, 3 nights	£149.35	£154.00	3.11%
Cost per pupil 5 days, 4 nights	£192.61	£200.00	3.84%

#### Residential courses, Holidays / Non teaching weekends

2 days, 1 night	£64.00	£67.00	4.69%
3 days, 2 nights	£100.00	£105.00	5.00%
4 days, 3 nights	£139.00	£145.00	4.32%
5 days, 4 nights	£182.00	£190.00	4.40%

One day programme - Wiltshire Council School	£16.00	£16.00	0.00%
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One day programme - Academy	£20.00	£18.00	-10.00%
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#### Conferences & Meetings

##### Delegate Rates, for Wiltshire Council in house

Full Day with hot buffet lunch	£30.50	£31.00	1.64%
Full Day with sandwich lunch	£26.00	£27.00	3.85%
Half Day with buffet lunch	£21.00	£22.00	4.76%
Half Day with sandwich lunch	£17.00	£18.00	5.88%

##### Delegate Rates, for Out of County Attendees

Full Day with hot buffet lunch	£31.50	£35.00	11.11%
Full Day with sandwich lunch	£27.00	£32.00	18.52%
Half Day with buffet lunch	£23.00	£25.00	8.70%
Half Day with sandwich lunch	£18.00	£20.00	11.11%

## APPENDIX G

### Conference Space Only

<b>Description</b>	<b>2012-13 Financial Year</b>	<b>2013-14 Financial Year</b>	<b>% Increase - Decrease</b>
Lecture Room - Full Day	£236.00	£240.00	1.69%
Lecture Room - Half Day	£115.00	£120.00	4.35%
Lecture Room - Two Hours	£84.00	£88.00	4.76%
Library - Full Day	£190.00	£195.00	2.63%
Library - Half Day	£94.00	£96.00	2.13%
Library - Two Hours	£47.00	£49.00	4.26%
Shackleton - Full Day	£145.00	£149.00	2.76%
Shackleton - Half Day	£72.00	£74.00	2.78%
Shackleton - Two Hours	£37.00	£39.00	5.41%
Dining Room - Full Day	£186.00	£200.00	7.53%
Dining Room - Half Day	£94.00	£100.00	6.38%
Dining Room - Two Hours	£47.00	£50.00	6.38%
Stables - Full Day	£127.00	£130.00	2.36%
Stables - Half Day	£63.00	£65.00	3.17%
Stables - Two Hours	£31.00	£35.00	12.90%
Lounge - Full Day	£74.00	£76.00	2.70%
Lounge - Half Day	£37.00	£39.00	5.41%
Lounge - Two Hours	£19.00	£21.00	10.53%

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